



Request for City Council Committee Action From the Department of Public Works

Date: May 13, 2014

To: Honorable Kevin Reich, Chair of Transportation & Public Works Committee

Subject: **Advisory Board Appointments to the 54th & Lyndale Special Service District**

Recommendation:

Approve Appointments to the 54th & Lyndale Special Service District Advisory Board

Previous Directives:

May 9, 2014: Council amended Title 17, Chapter 432 of the Minneapolis Code of Ordinances relating to Streets and Sidewalks to establish the 54th & Lyndale Special Service District.

Department Information:

Prepared by: Andrew Carlson, Public Works Project Manager, 612-673-2836

Approved by: _____
Steven A. Kotke, P.E., City Engineer, Director of Public Works

Presenter in Committee: Andrew Carlson, Public Works Project Manager

Reviews:

Permanent Review Committee (PRC):	Approval: N/A
Civil Rights:	Approval: N/A
Policy Review Group (PRG):	Approval: N/A

Financial Impact:

No Financial Impact

Community Impact

Neighborhood Notification: N/A
City Goals: A hub of economic activity and innovation; Great places
Comprehensive Plan: N/A

Supporting Information

An ordinance to establish the 54th & Lyndale Special Service District was recently approved by the City Council. To help guide the service district, the City Council appoints a five-member Advisory Board comprised of property owners who are being assessed within the district, or their representatives. The City uses the open appointment process to select board members. The role of the Advisory Board is to advise the City in the following areas:

1. Collaborate with district property and business owners to identify desired services.
2. Develop an annual work plan and budget recommendation.

3. Recommend a service charge assessment methodology for prorating the proposed annual budget among commercial properties.
4. Monitor service delivery throughout the year to ensure services are meeting expectations of property owners.
5. Communicate with district property and business owners to share information on the District's activities and respond to any inquiries.

There are five individuals who are willing to serve on this board. They all meet the requirements for board membership, which includes being a property owner or representative of a property owner within the district. The 54th & Lyndale Special Service District is located in Wards 11 and 13. Council Members Quincy and Palmisano have approved the recommendations submitted by Public Works.

Advisory Board Member Appointment

Staff recommends the appointments of the following persons to the 54th & Lyndale Street Special Service District Advisory Board.

Appointee Name and Category if any	Appointed by Mayor or Council	Ward	Term Number of years	Term Beginning/ Ending	Name, Expiration Date Complete <u>only if</u> replacing or fulfilling the term of another member.
Daniel Campo	Council	13	2	May 13,2014 July 1, 2016	
Karen Cossette	Council	11	2	May 13,2014 July 1, 2016	
Tim Hokanson	Council	11	2	May 13,2014 July 1, 2016	
Vikki Johnson	Council	13	2	May 13,2014 July 1, 2016	
John Majewski	Council	11	2	May 13,2014 July 1, 2016	

cc: Council Members:

John Quincy, Ward 11
Linea Palmisano, Ward 13